

**Government of Nepal**  
**National Reconstruction Authority**  
**Central Level Project Implementation Unit**  
**(Grant Management and Local Infrastructure, GMaLI)**  
**Jwagal, Lalitpur**

*Terms of Reference (ToR)*

*For the Hiring of a Social Development Specialist, Individual Consultant for Central Level*

## **1. Background**

A magnitude 7.8 earthquake of shallow depth struck central Nepal with an epicenter approximately 77 km northwest of Kathmandu on April 25<sup>th</sup> 2015 causing widespread destruction. On May 12, 2015 a large aftershock of a magnitude 7.3 hit Nepal and caused further casualties and damage. As of 3 June 2015, the reported casualties include: 8,702 deaths and 22,493 people injured. As the earthquake sequence destroyed 490,000 houses—mostly traditional mud brick and mud stone built and occupied by the rural poor and rendered another 265,000 houses at least temporarily uninhabitable, the largest single need identified in the Post Disaster Needs Assessment (PDNA) was housing and human settlements, accounting for US\$ 3.27 billion of needs.

The Government of Nepal (GON) has requested support from a number of development partners, including the WB, to address the immediate and medium term impacts of the damage inflicted by the earthquake in Nepal. In response to this, World Bank approved a US\$200 million loan to finance the Earthquake Housing Reconstruction Project (EHRP) approved on 18 June 2015. The project has been supporting in restoring affected houses with multi hazard resistant core housing units in target areas and to enhance government's ability to improve long-term disaster resilience. Initially, the EHRP is to be completed by July 2020. Considering the further need to support GoN, International Development Association (the World Bank) has agreed to support additional US\$300 million loan to finance the Earthquake Housing Reconstruction Project (EHRP). Initially, WB support of loan to finance EHRP was limited 55 thousand households of three severely affected districts namely: Dolakha, Dhading and Nuwakot. The recent loan support will cover another eight severely affected districts (Okhaldhunga, Sindhuli, Ramechhap, Sindhupalchowk, Kavrepalanchowk, Rasuwa, Makwanpur and Gorkha). The project's direct beneficiaries are expected to be approximately 154,200 households (55,000 from Original Financing (Credit No. 5706-NP), 96,000 households from Additional Financing (Credit No. 6164-NP) and 3,200 households from the Multi Donor Trust Fund (MDTF), who will receive grants and technical support to rebuild their houses, incorporating multi-hazard resistant features. As per additional finance agreement, the closing date of the project is delineated on June 30, 2023.

The Government of Nepal has established the National Reconstruction Authority (NRA) for the purpose of coordinating and implementing the post-disaster reconstruction program. Thus a Project management Unit (PMU) has been established within NRA to provide high level oversight and policy decision on project activities. Housing reconstruction activities will be implemented by dedicated Project Implementation Units (PIUs) in Central Level Project Implementation Unit (CLPIU) of Building and in Central Level Project Implementation Unit

(CLPIU) of Grant Management and Local Infrastructure (GMaLI) under the NRA. NRA has already established a Central Level Project Implementation Unit (CL-PIU). As per the requirement; the CL-PIU intends to hire a national expert for the post of **Social Development Specialist**, hereafter referred to as the Consultant.

## 2. Objective of the assignment

The NRA is working to restore and improve the living condition of the victims of the earthquake by reconstructing the destroyed and damaged houses with an adequate seismic standard in the districts severely affected by the earthquake, thereby contributing to sustainable socio-economic development of the region and build back better.

The main objective of hiring the Consultant is to assist the CL-PIU (GMaLI) to oversee the social management processes for the Project.

## 3. Tasks and responsibilities

- Analyze social risks, social issues and integrate these into the planning and implementation of the project activities. Carry out social screening and prepare Environmental and Social Management Plan (ESMP), Vulnerable Community Development Plans (VCDP) and Resettlement Action Plans (RAP) to be implemented based on the Environmental and Social Management Framework (ESMF), Vulnerable Community Development Framework (VCDF) and the Resettlement Policy Framework (RPF) prepared by the Government of Nepal for the EHRP.
- Undertake field visits in project districts and affected settlements and hold supervision meetings and consultations with DL-PIU Consultants to plan, implement and monitor participatory aspects of the project components;
- Coordinate with Partner Organizations (POs), field Staff, Consultants, and contractors and guide them in addressing social inclusion and equity issues, needs of special populations, gender issues, and issues relating to land acquisition, voluntary land donation and resettlement;
- Monitor the implementation of the VCDP/ RAP and assess and ensure their compliance with the Environment and Social Management Framework (ESMF), Resettlement Policy Framework (RPF) and the Vulnerable Community Development Framework (VCDF). Participate in the evaluation of POs and firms with social support responsibilities.
- Prepare and implement training and capacity building plans of the project social staff to address social issues associated with the project and orientation trainings for other project related staffs including members of the PIU;
- Interact with the Social Development Specialists of the PMU and World Bank on social and environmental management activities of the project;
- Coordinate with the Environment Specialist and other individual consultants of CL-PIU during preparation of safeguard document and its implementation.
- Continuously interact with the NGOs and community groups to be involved in the project;

- Assist the Supervision consultants in establishing dialogue with the affected communities and ensure that the social concerns and suggestions from such interactions are incorporated and implemented in the project;
- Review the safeguard reports submitted by the DL-PIU and make suggestions actions as per the need.
- Guide concerned districts to prepare the safeguard reports, review it and submit it to the PMU and WB.
- Review the social performance of the project through site visits and assessment of the periodic environmental and social reports submitted by DL-PIUs;
- Report to the CL-PIU/Project Director/Team Leader on the social aspects pertaining to the project;
- Prepare periodic (monthly, quarterly, and annual) report and document good practices and lessons learned for dissemination within the GoN and externally;
- Orient the district social team on the Grievance Redress Mechanism and proper documentation process of grievances logged by the people.
- Any other relevant activity designated by the CL-PIU to ensure proper implementation of the project.

#### **4. Management of Assignment**

The CL-PIU will administer the Consultant's work. The Consultant will work in close coordination with CL-PIU, GMaLI under NRA. In order to accomplish the roles and responsibilities in a timely manner, s/he has to start the work immediately after signing the contract agreement. The Consultant is responsible for coordination with CL-PIU and other stakeholders. Similarly CL-PIU will facilitate the Consultant to coordinate with stakeholders/offices. The Consultant shall perform the task under the guidance of CL-PIU. Consultant should report to client through Team Leader and under take their defined work on the guidance/supervision of TL and s/he will be required to spend the entire assignment period on base office, Kathmandu Nepal but with frequent visit to field as per the requirement.

#### **5. Selection of the Consultant**

A Consultant will be selected in accordance with "The World Bank's Procurement Regulations for IPF Borrowers: Procurement in Investment Project Financing Goods, Works, Non-Consulting and Consulting Services, July 2016 (Revised November 2017), Section VII: Approved Selection Methods Consulting Services/ Para 7.36 & 7.37: Open Competitive Selection of Individual Consultants".

#### **6. Duration of Assignment**

The Consultant will provide his/her inputs on a full time basis up to August 16, 2021. The Consultant will be based in Kathmandu with frequent visits to sites outside Kathmandu.

## **7. Payment to Consultant**

Payments toward monthly remuneration will be made based on the time sheet supported by progress reports. The out of pocket expenses shall be paid after completion of said task and upon submission of bills or invoices and said reports. In case of air travel, the price of air ticket shall be reimbursed upon submission of air ticket and boarding pass.

## **8. Office Space, Equipment and other Logistic Support**

The office space, equipment and other relevant facilities shall be provided by CL-PIU as per the contract agreement. The CL-PIU office will assist in obtaining all available reports, materials and data necessary and facilitate the Consultant for access to stakeholders/offices for the efficient execution of the assignment.

## **9. Minimum Qualification Requirements**

- Minimum Master Degree in Social Sciences (Sociology, Anthropology, Rural Development and Development Study) from a recognized University/institution with minimum 10 years of general experience.
- At least 5 years experience in community development, community mobilization, resettlement, disaster management, gender and rural development. Experience in reconstruction and social housing will be a plus.
- Conversant with micro-planning, participative monitoring and evaluation in community development, public building and watsan and rehabilitation activities.
- The candidate should be well versed with the socio-economic conditions of beneficiaries.
- Strong working experience with Government organizations and donors like WB/ADB/UNDP etc.
- Member of professional organization (such as SASON, NSA) will be an additional advantage.
- Professional training on safeguard, disaster and rehabilitation will also be an additional advantage.
- Fluency in both English and Nepali

## **10. Indemnity**

The Consultant shall be responsible for any damage of life, property that may arise out of his works and he shall take all necessary insurance provision to indemnify any claims for compensation that may arise through his negligence.

## **11. Taxation**

The Consultant is fully responsible for all taxes applicable as per the rules and regulations of Government of Nepal and for that the taxes shall be deducted at the source at the time of payment. All payments shall be made after deducting taxes.

## **12. Disposition of Facilities**

At the end of the project, the Consultant shall hand over to the CL-PIU office all equipment, apparatus or other things procured by the project funding used by the Consultant during the assignment. All items handed over to the CL-PIU office shall be in good operating condition but fair wear and tear is expected. Items, which have become unserviceable due to negligence or causes other than fair usage, shall be replaced at the Consultant's expense.